

## THE TRINA FUND GRANT GUIDELINES

**The Trina Fund** was established to help women with breast cancer receive the best possible care by providing resources to assist with transportation costs related to obtaining a second opinion or transportation costs related to receiving treatment for their breast cancer.

**Application process:** Referrals to the fund may be made by health care providers or non-profit organizations which provide service to cancer patients. Requests for grants should include the name and residence of the individual in need, a brief description of the need, and the amount of the request. The attached form must be used. Individuals to be served must reside in Wisconsin and be seeking treatment at an accredited medical facility in the United States. Funding is limited and individual maximums may apply. The IRS standard mileage rate for medical travel will be used to determine grant amounts for automobile travel.

**Review of applications:** Women's Fund staff will review requests and authorize payment. Staff will rely on the referral organization's personal knowledge of the applicant's situation and financial need as well as the organization's professional judgment that the request is consistent with the intent of the fund. Grant approval and issuance of a check would typically occur within 15 business days of receipt of the request.

**Issuance of check:** Checks will be issued directly to the referring organization. Checks cannot be made payable directly to individuals.

**Appreciation:** The Women's Fund will forward to the fund contact any letters of appreciation received from grant recipients.

**More information:** Questions about the fund or application process should be directed to:

Becky Boulanger  
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Women's Fund for the Fox Valley Region

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